

To: Councillor Woodward (Chair), Edwards  
and G Dennis

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24 January 2024

Your contact is: **Julie Quarmby - Committee Services**

## **NOTICE OF MEETING - LICENSING APPLICATIONS SUB-COMMITTEE 1 FEBRUARY 2024**

A meeting of the Licensing Applications Sub-Committee will be held on Thursday, 1 February 2024 at 9.30 am in the Council Chamber, Civic Offices, Bridge Street, Reading, RG1 2LU. The Agenda for the meeting is set out below.

	<b><u>AFFECTED</u></b>	<b><u>Page No</u></b>
	<b><u>WARDS</u></b>	
<b>1. DECLARATIONS OF INTEREST</b>		
(a) Councillors to declare any disclosable pecuniary interests they may have in relation to the items for consideration;		
(b) Councillors to declare whether they wish to speak on the grounds they:		
i. Have submitted a relevant representation; or		
ii. Will be speaking on behalf of someone who has submitted a relevant representation.		
<b>2. MINUTES</b>		<b>5 - 8</b>
To confirm the Minutes of the Licensing Applications Sub-Committee held on 9 January 2024.		
<b>3. APPLICATION FOR THE GRANT OF A PREMISES LICENCE, STORIES IN THE PARK, PALMER PARK, WOKINGHAM ROAD, READING</b>	<b>PARK</b>	<b>9 - 108</b>
To consider an application for the Grant of a Premises Licence in respect of Stories in the Park, Palmer Park, Wokingham Road, Reading.		

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**Present:** Councillor Woodward (Chair); Edwards (Vice-Chair) and Keane

### 35. MINUTES

The Minutes of the meetings held on 7, 12 and 14 December 2023 were confirmed as a correct record and signed by the Chair.

### 36. EXCLUSION OF PRESS AND PUBLIC

#### Resolved –

That, pursuant to Section 100A of the Local Government Act 1972 (as amended), members of the press and public be excluded during consideration of the following item of business as it was likely that there would be disclosures of exempt information as defined in paragraphs 1, 2, 3 and 5 specified in Part 1 of Schedule 12A (as amended) to that Act.

### 37. APPLICATIONS FOR THE CONSIDERATION OF THE SUSPENSION/REVOCAION OF A HACKNEY CARRIAGE DRIVER'S LICENCE, THE SUSPENSION/REVOCAION OF A PRIVATE HIRE DRIVER'S LICENCE, THE RENEWAL OF A 3 YEAR PRIVATE HIRE VEHICLE DRIVER'S LICENCE AND THE GRANT OF A 3 YEAR HACKNEY CARRIAGE VEHICLE DRIVER'S LICENCE.

The Sub-Committee considered a report that set out applications for:

- suspension/revocation of a Hackney Carriage Vehicle Driver's Licence (Appendix 1);
- suspension/revocation of a Private Hire Vehicle Driver's Licence (Appendix 2)
- grant of a Private Hire Vehicle Driver's Licence (Appendix 3) and
- grant of a Hackney Carriage Vehicle Driver's Licence (Appendix 4).

Summaries detailing the circumstances relating to each of the applications were attached to the report at Appendices 1 to 4.

Applicant CTMN requested the consideration of the application be deferred, to allow him and his legal representative to attend the meeting.

Applicant MME was present at the meeting with Manzoor Hussain. They both addressed the Sub-Committee and responded to questions. A witness, Mr Riley, also attended the meeting, addressed the Sub-Committee and answered questions.

Applicant HS was present at the meeting with his son. They both addressed the Sub-Committee and responded to questions.

Applicant MZA was present at the meeting with Raja Mohammed Choudhry Asif. They both addressed the Sub-Committee and responded to questions.

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Clyde Masson, RBC Licensing Team, presented the report to the Sub-Committee and asked and responded to questions. Anthony Chawama, RBC Licensing Team also attended the meeting and addressed the Sub-Committee.

In reaching its decisions the Sub-Committee endeavoured to strike a fair balance between the interests of the applicants and the concerns of officers, and gave due consideration to the written material contained in the paperwork, the oral evidence provided at the meeting by the Licensing Officer and by the Applicants, their representatives and the witness, and to relevant legislation, guidance and the policies of Reading Borough Council, and in particular:

- The Town Police Clauses Act 1847; and
- The Local Government (Miscellaneous Provisions Act) Act 1976; and
- The Taxis and Private Hire Vehicles (Safeguarding and Road Safety) Act 2022; and
- The Equality Act 2010; and
- The Secretary of State's Guidance; and
- The Powers of the Authority in determining an application for the grant of both types of licence; and,
- Reading Borough Council's Hackney Carriage and Private Hire Vehicle conditions; and
- Reading Borough Council's Hackney Carriage and Private Hire Vehicle Convictions Policy; and
- All of the documents provided for the meeting, including the valid period relating to each conviction; and
- The Fit and Proper Person Test.

### **Resolved –**

- (1) That the review of the Hackney Carriage Vehicle Driver's Licence in respect of CTMN be deferred to the meeting of the Licensing Applications Sub-Committee to be held on 3 April 2024;
- (2) That the Private Hire Vehicle Driver's Licence in respect of MME be suspended until he had completed a remedial driving course to the satisfaction of the licensing officers, as specified at paragraph 5.10 of Appendix 2 to the committee report. This suspension would only come into effect at the end of 21 days of this decision being confirmed in writing to MME;
- (3) That, the application by HS for the renewal of a three-year Private Hire Vehicle Driver's Licence be refused as the Sub-Committee found that the Applicant was a not fit and proper person due to the nature of the recent offences and his failure to declare relevant convictions on his application for renewal;
- (4) That, in respect of the application by MZA for the grant of a three-year Hackney Carriage Vehicle Driver's Licence be refused as the Sub-Committee found that it was not ten years since the date of the Applicant's convictions as

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required by the Council's Hackney Carriage and Private Hire Vehicle Convictions Policy.

The Applicants were all advised of their right of appeal.

(Exempt information as defined in paragraphs 1, 2, 3 and 5)

(The meeting started at 5.00 pm and closed at 7.28 pm)

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**LICENSING ACT 2003 HEARING THURSDAY 01 FEBRUARY 2024 @ 0930HRS**  
**APPLICATION FOR THE GRANT OF A PREMISES LICENCE**

**1. Premises:**

Stories in the Park  
Palmer Park  
Wokingham Road  
Reading

**2. Applicant:**

T & M Leisure Reading Ltd

**3. Background:**

There is currently a premises licence in force for this event (LP2002994, issued 02.06.2023). The applicant previously applied for, and was granted, a licence, valid for 8 days per calendar year only. 4 days in June and 4 days in September. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date in June and September respectively. The licence is attached for information as **Appendix LIC-8**

The application has been submitted by T & M Leisure Reading Ltd for a new premises licence to replace the current premises licence number LP2002994.

Summary:

- a) The capacity of the event(s) will increase from 4999 to 9999.
- b) Increase to hours on a Sunday for licensable activities/hours open to the public.
- c) This includes that the licence is only valid for 8 days per year with the dates of the events being notified to the council's Licensing team and Thames Valley Police at least 60 days (amended to 90 days) before the event.
- d) Boxing to be permitted on a Thursday of an event period. (remove reference to June)
- e) EMP to be provided at least 90 days before an event period. (remove reference to June/September)
- f) Final EMP to be provided at least 14 days before an event period. (ditto)

(An Event Management Plan EMP is a written statement of how an event organiser will run their event. It incorporates such areas as risk assessment, traffic and transport planning, first aid, stewarding, site layout, audience profiles, temporary structures, barriers, emergency planning and evacuation plans, noise management, litter disposal and communication protocols).

The application (with additional information) is attached at **Appendix LIC-1.**

The Licensing team have proposed conditions to the applicant that they believe will promote the four licensing objectives. These conditions have been agreed by the applicant. These are attached at **Appendix LIC-2**.

If a new licence is granted by Committee, the premises licence holder will surrender their current licence.

#### **4. Proposed licensable activities and hours:**

The application is for the grant of a premises licence for the following activities:

Sale by Retail of Alcohol (On the Premises)

Monday to Sunday from 1200hrs until 2200hrs

Indoor Sporting Events

Thursday from 1200hrs until 2230hrs

Provision of Boxing or Wrestling Entertainments (Indoors and Outdoors)

Thursday from 1200hrs until 2230hrs

Live Music – Recorded Music – Performances of Dance – Anything Similar To These three (Indoors and Outdoors)

Monday to Sunday from 1200hrs until 2230hrs

Hours Open to the Public

Monday to Sunday from 1200hrs until 2300hrs

(The licence that will be valid for 8 days per calendar year only, with the dates of the events being notified to the Council's Licensing team and Thames Valley Police at least 90 days before the event.)

(The capacity of the event(s) will be 9999).

#### **5. Temporary Event Notices**

In considering any application the Licensing Authority should be aware of the possible use of Temporary Event Notices (if applicable) to extend entertainment activities or hours of operation. A premises may extend the hours or scope of their operation by the use of Temporary Event Notices. Up to 15 events per year can be held under this provision at a particular premises. These events may last for up to 168 hours provided less than 500 people are accommodated and provided the total number of days used for these events does not exceed 21 per calendar year (pending government update).

**6. Date of receipt of application:** 06.12.2023

**7. Date of closure of period for representations:** 03.01.2024

## **8. Representations received:**

During the 28 day consultation period for the application, representations were received from:

- Caroline Hearst - local resident – (attached as **Appendix LIC-3**)
- Dr. M Marselle - local resident – (attached as **Appendix LIC-4**)
- Kevin Bjork - local resident – (attached as **Appendix LIC-5**)
- ██████████ - local resident – (attached as **Appendix LIC-6**)
- Justin Milward and Andrew Hignett - local resident – (attached as **Appendix LIC-7**)

The Licensing team – Conditions agreed with applicant, representation withdrawn.

## **9. Powers of the Authority in determining an application for the grant of a premises licence**

The Licensing authority, when determining an application for the grant of a premises licence may:

- Grant the application as applied for
- Grant the application with modifications
- Refuse the application

## **10. Licensing Objectives and Reading Borough Council's Licensing Policy Statement**

In considering representations received the Licensing Authority has a duty to carry out it's functions with a view to promoting the four licensing objectives.

Any conditions that are placed on a premises licence should be appropriate and proportionate with a view to promoting the licensing objectives. The Licensing Authority can amend, alter or refuse an application should it be deemed appropriate for the promotion of the licensing objectives.

In determining this application, the Licensing Authority must also have regard to the representations received, the Licensing Authority's statement of licensing policy and any relevant section of the statutory guidance to licensing authorities.

## **11. Amended Guidance issued under section 182 of the Licensing Act 2003 (December 2023)**

### Licensing Objectives and Aims:

1.2 The legislation provides a clear focus on the promotion of four statutory objectives which must be addressed when licensing functions are undertaken.

1.3 The licensing objectives are:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

1.4 Each objective is of equal importance. There are no other statutory licensing objectives, so that the promotion of the four objectives is a paramount consideration at all times.

1.5 However, the legislation also supports a number of other key aims and purposes. These are vitally important and should be principal aims for everyone involved in licensing work. They include:

- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises

Steps to promote the licensing objectives:

8.41 In completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area. They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives. Licensing authorities and responsible authorities are expected to publish information about what is meant by the promotion of the licensing objectives and to ensure that applicants can readily access advice about these matters. However, applicants are also expected to undertake their own enquiries about the area in which the premises are situated to inform the content of the application.

8.42 Applicants are, in particular, expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:

- the layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may congregate;
- any risk posed to the local area by the applicants' proposed licensable activities; and
- any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

8.44 It is expected that enquiries about the locality will assist applicants when determining the steps that are appropriate for the promotion of the licensing objectives. For example, premises with close proximity to residential premises should consider what effect this will have on their smoking, noise management and dispersal policies to ensure the promotion of the public nuisance objective. Applicants must consider all factors which may be relevant to the promotion of the licensing objectives, and where there are no known concerns, acknowledge this in their application.

8.45 The majority of information which applicants will require should be available in the licensing policy statement in the area. Other publicly available sources which may be of use to applicants include:

- the Crime Mapping website;
- Neighbourhood Statistics websites;
- websites or publications by local responsible authorities;
- websites or publications by local voluntary schemes and initiatives; and
- on-line mapping tools.

8.46 While applicants are not required to seek the views of responsible authorities before formally submitting their application, they may find them to be a useful source of expert advice on local issues that should be taken into consideration when making an application. Licensing authorities may wish to encourage co-operation between applicants, responsible authorities and, where relevant, local residents and businesses before applications are submitted in order to minimise the scope for disputes to arise.

8.47 Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.

8.48 All parties are expected to work together in partnership to ensure that the licensing objectives are promoted collectively. Where there are no disputes, the steps that applicants propose to take to promote the licensing objectives, as set out in the operating schedule, will very often translate directly into conditions that will be attached to premises licences with the minimum of fuss.

8.49 For some premises, it is possible that no measures will be appropriate to promote one or more of the licensing objectives, for example, because they are adequately covered by other existing legislation. It is however important that all operating schedules should be precise and clear about the measures that are proposed to promote each of the licensing objectives.

#### The role of responsible authorities

9.12 Each responsible authority will be an expert in their respective field, and in some cases, it is likely that a particular responsible authority will be the licensing authority's main source of advice in relation to a particular licensing objective. For example, the police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area<sup>5</sup>. The police should usually therefore be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. However, any responsible authority under the 2003 Act may make representations with regard to any of the licensing objectives if they have evidence to support such representations. Licensing authorities must therefore consider all relevant representations from responsible authorities carefully, even where the reason for a particular responsible authority's interest or expertise in the promotion of a particular objective may not be immediately apparent. However, it remains incumbent on all responsible authorities to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.

## **Hearings**

9.39 The licensing authority should give its decision within five working days of the conclusion of the hearing (or immediately in certain specified cases) and provide reasons to support it. This will be important if there is an appeal by any of the parties. Notification of a decision must be accompanied by information on the right of the party to appeal. After considering all the relevant issues, the licensing authority may grant the application subject to such conditions that are consistent with the operating schedule. Any conditions imposed must be appropriate for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition that is merely aspirational. For example, conditions may not be attached which relate solely to the health of customers rather than their direct physical safety. Any conditions added to the licence must be those imposed at the hearing or those agreed when a hearing has not been necessary.

9.40 Alternatively, the licensing authority may refuse the application on the grounds that this is appropriate for the promotion of the licensing objectives. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities. In the interests of transparency, the licensing authority should publish hearings procedures in full on its website to ensure that those involved have the most current information.

## **Determining actions that are appropriate for the promotion of the licensing objectives**

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

## **Licensing Act 2003**

The Licensing Act 2003 under Section 18 (6) also states that any relevant representation should be considered in the context of:

(a) the likely effect of the grant of the premises licence on the promotion of the licensing objectives.

Therefore in the context of the grant of a licence, it is reasonable for the Licensing Authority to base its decision on an application on what the likely effects of granting a licence would have on the promotion of the licensing objectives.

## **The Council's Licensing Policy Statement (2023):**

1.6 The predominantly urban nature of Reading as a town means that an appropriate balance needs to be struck between the needs of local business and the needs of local residents. This licensing policy seeks to encourage all stakeholders to engage in the licensing process so that the needs of all can be taken into account and issues dealt with in a spirit of partnership and cooperation.

### **3. Licensing and integration with other legislation**

3.1 Many other pieces of legislation impact directly or indirectly on the licensing regime. The Licensing Authority must have regard to the following when it discharges its responsibilities under the Licensing Act 2003 and in relation to the promotion of the four licensing objectives:

#### **Crime and Disorder Act 1998**

3.2 This Act requires local authorities and other bodies to consider crime and disorder reduction. Section 17 of the Act states that it shall be the duty of each authority, to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area (including anti social and other behaviour) adversely affecting the local environment. This links specifically with the licensing objective of prevention of crime and disorder and the licensing authority will take into account all reasonable measures that actively promote this licensing objective.

### **5. Licensing Applications**

#### **Grant and Full Variations**

5.4 It is the responsibility of the applicant to ensure that any application for the grant or full variation of a licence advertise the application in accordance with the relevant Licensing regulations. A blue notice should be placed on, at or near the premises to advertise the application for 28 days starting with the day after the application is served. A newspaper advert doing the same must be placed in a newspaper circulating in the Borough of Reading within 10 working days. Failure to do either of these things or to put inaccurate information in them will invalidate an application.

5.5 The Licensing Authority will advertise any valid applications on the Council's website for the same period of 28 days starting with the day after the application was received.

5.6 During the 28 day consultation period, the authority will scrutinise the application along with all of the other Responsible Authorities to judge whether it undermines the promotion of the licensing objectives. The application will be made available to any person who requests to see it. As per Section 18 (6) of the Licensing Act 2003, it will consider the likely effect of granting any licence on the promotion of the licensing objectives. The authority will expect all applicants to have taken cognisance of the Secretary of State's Guidance; local strategies and initiatives; this policy and any other known local issues before submitting their application and that these matters are addressed within the operating schedule of the application.

5.7 Whilst many applications will be resolved without the need for a committee hearing, any matters or representations that are not resolved will trigger a hearing before the properly constituted Licensing Applications Committee for determination.

5.51 The promotion and the organisation of live musical and similar entertainment in the open air or in temporary structures like marquees etc. can provide opportunities for community involvement, civic pride and can attract visitors to the district. However, the success of such events by way of contribution to the Reading's culture and tourism depends upon the quality, levels of safety and consideration for the rights of people who live or work in the vicinity and the standard of provision of facilities for those coming to enjoy the event.

## **6. Licensing Conditions**

### **General Approach**

6.1 Conditions shall be appropriate and proportionate for the promotion of the licensing objectives and shall be unambiguous and clear in their stated aims. Conditions will also be tailored to the type, location and characteristics of the particular premises and the relevant licensable activities. Any condition imposed by the Authority shall also aim to avoid duplication of other legislation unless there is a requirement to impose such a condition in order to promote the licensing objectives (for example, a capacity limit for public safety reasons). This shall apply to all relevant applications (grant/variation of a premises licence or club premises certificate)

6.2 The operating schedule within an application should contain an assessment from the proposed licence holder of what they believe are appropriate and proportionate measures to enable them to carry out their proposed licensable activities. This assessment should be arrived at by taking cognisance of this policy and the Secretary of State's guidance which outlines the matters that an applicant should take into account such as issues in the locality and why their proposed measures are suitable for their proposed operation.

6.5 Any conditions imposed upon a premises licence or club premises certificate will be tailored to that type of premises and the style of operation. Consideration will also be given to the locality of the premises; issues in the locality; the issues set out in the Guidance and any policy, initiative or other matter the licensing authority wishes to take into account in order to promote the four licensing objectives.

### **Mandatory Conditions**

6.7 There are conditions that are imposed on all premises licences and club premises certificates. These are mandatory conditions and will apply to all licences and certificates that authorise the sale or supply of alcohol. These conditions will apply even if they are not contained on the physical copy of any licence.

6.8 The mandatory conditions are laid out in the Secretary of State's guidance. Licence holders must ensure, for example, that irresponsible drink promotions do not take place on the premises. Licence holders must also ensure that any drink measurement is



compliant and that all sales meet the minimum permitted pricing. Licences that permit alcohol to be sold and consumed on the premises must also provide free potable water to customers. The licensing authority considers irresponsible drinks promotions and alcohol being sold below the permitted minimum price as extremely serious offences that only promote excessive and irresponsible alcohol consumption and which then go on to cause alcohol related crime; anti-social behaviour and poor health outcomes. Any premises found engaging in such activity is likely to face appropriate enforcement action for undermining the promotion of the licensing objectives.

6.9 The mandatory conditions stipulate that no sale of alcohol may be made under a premises licence at any time when there is no Designated Premises Supervisor or when the proposed Designated Premises Supervisor does not have a valid Personal licence. Every supply of alcohol made under the premises licence must be made or authorised by a person who holds a personal licence. Any premises found to be in breach of this is likely to face appropriate enforcement action for conducting unlicensed activity and undermining the promotion of the licensing objectives.

6.10 The mandatory conditions also stipulate that the holder of any premises licence or club premises certificate must ensure that a suitable age verification policy is adopted at the premises in respect to the sale or supply of alcohol. All sales must then be carried out in relation to that policy and only then when suitable photographic identification is produced. Any premises found operating without a valid policy is likely to face appropriate enforcement action for conducting unlicensed activity and undermining the promotion of the licensing objectives.

## **7. Licensing Hours**

### **General Approach**

7.2 When an application receives representations, the authority may consider reducing the opening hours and times for licensable activities if it considers it appropriate for the promotion of the licensing objectives.

7.3 As part of the operating schedule submitted with any application, the applicant is expected to take cognisance of the guidance, this policy and any other available data pertaining to their prospective locality and the potential impact their operation may have on that area.

7.4 Where it is deemed appropriate and proportionate to do so, the authority may seek to reduce the hours for licensable activities in order to promote an orderly and gradual dispersal from a certain area or certain premises.

### **Licensed Premises in Residential Areas**

7.6 When dealing with applications and issuing licences, the authority is likely to impose stricter conditions on premises operating in residential areas if it considers it appropriate and proportionate to do so. This will apply to all premises types.

7.8 Premises that wish to provide regulated entertainment may be subject to additional conditions to ensure that residents are not disturbed. This may include the use of

sound limiters; keeping doors and windows closed and restricting the hours when music is played.

7.11 Premises that are planning to put on events that involve regulated entertainment may be required to provide the authority with a detailed event management plan of that event which may include a detailed noise risk assessment.

7.12 The licensing authority will seek the input of the Council's Environmental Protection and Nuisance team when looking at measures that may be appropriate for the prevention of public nuisance. This will include taking cognisance of any representations that are submitted as part of the application process or any enforcement action they have taken under their own legislation – such as noise abatement notices.

## **8. Children in Licensed Premises**

8.6 The Authority will expect all licence holders or premises that wish to allow children on to their premises to ensure that access is restricted where appropriate. This would include, ensuring that all children are accompanied and that they do not have access to or sight of alcohol.

8.16 The Licensing Authority expects all applicants for grants or variations of their premises licence or club premises certificate to outline robust measures to protect children from harm. This can include appropriate staff training as well as a Challenge 25 age verification policy for the sale of alcohol and any other measure which is deemed appropriate for the style of premises.

### General Principles

9.1 It is the responsibility under the Act for all responsible authorities; licence holders and prospective licence holders to actively promote the four licensing objectives. The Council along with partner agencies, has a wider responsibility to protect the public as a whole and prevent crime, harm or nuisance from taking place.

9.2 The Authority will carry out its licensing functions with a view to actively promoting the licensing objectives and maintaining public safety. This applies to the dual role the licensing authority has both as the administrator of the process and as a responsible authority.

9.3 The Licensing Authority has previously and will continue to work with other responsible authorities and partner agencies in order to ensure that the licensing objectives are promoted and that a consistent and joined up approach is taken to enforcement across Reading.

9.4 Reading Borough Council and Thames Valley Police work in partnership when carrying out work that involves licensed premises and any matter that undermines the licensing objectives. The Authority and Thames Valley Police also work in partnership with colleagues in the Home Office Immigration Enforcement team and Trading Standards on a variety of issues including the prevention and detection of illegal working in licensed premises and issues surrounding super strength alcoholic products

and responsible alcohol retailing.

9.5 The Licensing Authority, Trading Standards and Thames Valley Police have established a regular partnership group to discuss and identify issues arising from licensed premises and to decide what, if any, enforcement action should be taken against any such premises. The partnership group is often attended by other colleagues so as to provide the widest possible, joined up approach to tackling issues in relation to licensed premises. It is the authority's view that issues are best tackled, whenever practicable, through this joined up approach as it provides consistency and a best practice approach to dealing with licensing issues.

#### Inspections

9.6 The Authority will carry out inspections at all premises where a premises licence is in force. Additionally, an inspection may also be carried out where an application for a grant, variation or review is received by the Authority to ascertain the likely effect of granting any application on the promotion of the licensing objectives. Inspections may also be carried out if the Authority or one of our partner agencies/responsible authorities are made aware of complaints or other incidents that undermine the promotion of the licensing objectives.

9.7 Inspections will be carried out solely by the Licensing Authority or in conjunction with other partners such as Thames Valley Police, Home Office Immigration Enforcement and Trading Standards.

#### Enforcement Approach

9.12 Where offences are found to have been carried out on licensed premises, the Authority has a number of enforcement options available to it. The Authority will work with partner agencies to determine which enforcement option is appropriate for the promotion of the licensing objectives. The seriousness of the offences found will be taken into consideration as well as any previous issues of non compliance or criminality that have taken place at the licensed premises.

### **10. Administration, Exercise and Delegation of Functions**

10.1 The powers of the Licensing Authority under the Licensing Act 2003 may be carried out by the Licensing Committee; by a Sub Committee or by one or more officers acting under delegated authority. The Licensing Committee will consist of between 10-15 members and the committee may establish one or more sub-committees consisting of two or three members.

10.3 A Licensing Sub-Committee shall hear all applications where relevant representations have been received and applications for the review of a premises licence that may have been submitted by Responsible Authorities or any other persons.

### **11. Relevant Case law for consideration:**

(R) on the application of Hope and Glory Public House v Westminster City Council (2011) EWCA Civ31

(R) (on application of Daniel Thwaites plc) v Wirral Magistrates' Court and Others (2008) EWHC 838 (Admin)

East Lindsey District Council v Abu Hanif (t/a Zara's Restaurant) (2016)

**12. Appendices**

**Appendix LIC-1: Application Form (with additional information)**

**Appendix LIC-2: Premises Licence Conditions agreed between Reading Borough Council's Team & The Applicant**

**Appendix LIC-3: Representation from Local Resident**

**Appendix LIC-4: Representation from Local Resident**

**Appendix LIC-5: Representation from Local Resident**

**Appendix LIC-6: Representation from Local Resident**

**Appendix LIC-7: Representation from Local Resident**

**Appendix LIC-8: Current Premises licence**

01.02.2024 Storiesinthepark/pn/4



**Reading**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
 reading@reading.gov.uk  
 Telephone: 0118 937 3762

required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name  If the applicant's business is registered, use its registered name.

VAT number   Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?  Yes  No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

T&M LEISURE READING LIMITED

**Details**

Registered number (where applicable)

09575848

Description of applicant (for example partnership, company, unincorporated association etc)



Continued from previous page...

COMPANY

**Address**

Building number or name	<input type="text" value="15A"/>
Street	<input type="text" value="HALL GATE"/>
District	<input type="text"/>
City or town	<input type="text" value="DONCASTER"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="DN1 3NA"/>
Country	<input type="text" value="United Kingdom"/>

**Contact Details**

E-mail	<input type="text" value="LELFORD@JOHN-GAUNT.CO.UK"/>
Telephone number	<input type="text" value="02080 519995"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/> dd mm yyyy
* Nationality	<input type="text"/> Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS AN APPLICATION FOR A NEW PREMISES LICENCE TO REPLACE PREMISES LICENCE NUMBER LMV000407.

THE APPLICATION IS IDENTICAL TO LMV000407 SAVE THAT:

1. THE CAPACITY OF THE EVENT(S) WILL INCREASE FROM 4999 TO 9999; AND

Continued from previous page...

2. SMALL INCREASE TO HOURS ON A SUNDAY.

THIS INCLUDES THAT THE LICENCE IS ONLY VALID FOR 8 DAYS PER YEAR WITH THE DATES OF THE EVENTS BEING NOTIFIED TO THE COUNCIL'S LICENSING TEAM AND THAMES VALLEY POLICE AT LEAST 60 DAYS BEFORE THE EVENT.

IN THE EVENT THAT THE APPLICANT IS GRANTED AN ACCEPTABLE PREMISES LICENCE, THE APPLICANT AGREES THAT IT WILL SURRENDER LMV000407 SO THAT ONLY ONE LICENCE EXISTS AT THE SITE.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

9999

**Section 6 of 21**

**PROVISION OF PLAYS**

See guidance on regulated entertainment

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

See guidance on regulated entertainment

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

See guidance on regulated entertainment

Will you be providing indoor sporting events?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

THURSDAY

Start  End   
Start  End

FRIDAY

Start  End   
Start  End

SATURDAY

Start  End   
Start  End

SUNDAY

Start  End   
Start  End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes  No

Continued from previous page...

### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE INCLUDING SPECIFIC CONDITIONS

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Continued from previous page...

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

See guidance on regulated entertainment

Will you be providing live music?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

### Section 11 of 21

#### PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

- Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Continued from previous page...

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing performances of dance?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

- Indoors  Outdoors  Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE



Continued from previous page...

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

AS PER EXISTING LICENCE

Will this entertainment take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Section 14 of 21

LATE NIGHT REFRESHMENT

Continued from previous page...

Will you be providing late night refreshment?

Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises  Off the premises  Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

**Continued from previous page...**

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

BRITTANY LEE

Family name

MELLY

Date of birth

10 / 10 / 1989  
dd mm yyyy

**Enter the contact's address**

Building number or name

79

Street

GUERNSEY ROAD

District

City or town

LIVERPOOL

County or administrative area

Postcode

L13 6RY

Country

United Kingdom

Personal Licence number  
(if known)

18/036728

Issuing licensing authority  
(if known)

CENTRAL BEDFORD

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

Electronically, by the proposed designated premises supervisor

Continued from previous page...

- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

*Continued from previous page...*

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

PLEASE SEE SCHEDULE OF CONDITIONS TO PROMOTE THE LICENSING OBJECTIVES. PLEASE NOTE THAT THESE CONDITIONS REPLICATE THOSE ATTACHED TO PREMISES LICENCE LMV000407

b) The prevention of crime and disorder

SEE ABOVE

c) Public safety

SEE ABOVE

d) The prevention of public nuisance

SEE ABOVE

*Continued from previous page...*

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e) The protection of children from harm

SEE ABOVE
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**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.



*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

**Continued from previous page...**

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

**Continued from previous page...**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. The fee payable will be based on the rateable value of the property. Band A - 0 - 4300 - Fee Payable - 100 Band B - 4301 - 33,000 - Fee Payable - 190 Band C - 33,001 - 87,000 - Fee Payable - 315 Band D - 87,001 - 125,000 - Fee payable - 450 Band E - 125,001 and over - Fee payable - 635 Additional fees apply to outdoor events.

\* Fee amount (£)

**DECLARATION**

\* Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15)

\* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/reading/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

**T&M LEISURE READING LIMITED**

**STORIES IN THE PARK**

**PALMER PARK**

**WOKINGHAM ROAD**

**READING**

**SCHEDULE OF CONDITIONS TO PROMOTE THE FOUR LICENSING OBJECTIVES**

**PLEASE NOTE: THESE CONDITIONS MIRROR THOSE ATTACHED TO PREMISES LICENCE LMV000407 SAVE WHERE INDICATED.**

1. This licence shall be valid for 8 days per calendar year only. Four days (within a seven-day period). The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 60 days before the first event.
2. The first draft of the Event Management Plan (EMP) shall be provided to Reading Borough Council's Licensing Team and Thames Valley Police at least 60 days before the first event, with the final draft being submitted 14 days before the first event.
3. The EMP must identify whether each event day is for attendees aged 18 years and over only (18+) or for attendees of all ages.
4. The Premises Licence Holder shall keep an incident book/register at the premises. The incident book/register shall be made available for inspection on request to a Police Officer or Authorised Council Officer. The incident book/register shall record:

- a) The name of the person making the entry;
- b) The names of any staff/security personnel members dealing with the incident;
- c) Where known, the names of all persons involved in the incident;
- d) Any visits by the Police or Responsible Authorities;
- e) Any refusals of entry;
- f) Any refusals of service.

5. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

6. A minimum of four door supervisors will be employed and working from the opening of the premises for the first 150 people. The premises will employ a minimum of one additional door supervisor for every 100 people thereafter.

7. The Premises Licence Holder shall keep and maintain a register of door supervisors. The register will show the following details:

- a) The name, home address and registration number of all door supervisors working at the premises;
- b) SIA registration number;
- c) Date and time that the door supervisor commenced duty, countersigned by the DPS or duty manager;
- d) Any incident of crime and disorder must be recorded giving names of the door supervisors involved;

e) Date and time the door supervisor finished work, countersigned by the DPS or duty manager;

f) A record will be kept on site of all SIA checks, on the validity of all door staff licences;

g) The door supervisor register must be kept at the premises and be made available for inspection to an officer of Thames Valley Police or an authorised officer from Reading Borough Council.

8. One in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.

9. The Premises Licence Holder (PLH) shall ensure that all door supervisors whilst employed at the premises shall wear hi-visibility jackets/tabards in bright green, yellow or orange in order that they can be clearly visible and identifiable at all times to the public. When tabards are worn, hi-visibility armbands must also be worn that incorporate displaying SIA badges. If hi-visibility full-sleeved jackets are worn the PLH must ensure that all door supervisors' badges are also displayed via an easily visible arm band of a different hi-visibility colour to the jacket that is being worn.

10. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards are over the age of 18.



11. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards understand that:

- a) They must remain positioned in accordance with the security plan;
- b) Not consume alcohol or illegal drugs.

12. The Premises Licence Holder will ensure that SIA registered door supervisors and Stewards are trained (as appropriate) in:

- a) Their general responsibilities regarding health and safety of all persons at the event;
- b) Carrying out pre-event safety checks;
- c) The layout of the site and the locations of key facilities such as toilets, first aid, water and welfare facilities for persons with special needs;
- d) The locations of entrances and exits, how they are to be staffed and potential pinch points within the site;
- e) Controlling and directing dispersal;
- f) Keeping gangways and exits clear;
- g) Investigating incidents;
- h) Ensuring that combustible refuse does not accumulate;
- i) Responding to emergencies;

j) Evacuation procedures;

k) Communicating with incident control.

13. The Premises Licence Holder shall provide written confirmation that all security personnel have received the appropriate level of training for the duties they have been assigned 14 days prior to the commencement of each event period.

14. A policy covering searching of patrons and staff members must be submitted to and approved by Thames Valley Police. The approved policy must be actively operated within the licensed premises/area.

15. The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when reentering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;

b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;

c) For the operation of intelligence lead searches of any customer as required;

d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when reentering the premises/area.

16. Notices shall be displayed advising the public that the right to conduct an outer body search is reserved as a condition of entry, and that the TVP shall be informed if anyone is found in possession of illegal drugs or offensive weapons.

17. A Customer Welfare Officer to circulate the venue, monitoring standards of behaviour and levels of alcohol consumption; such Customer Welfare Officer to be trained in first aid including intoxication and drug awareness, and providing free drinking water to customers, where appropriate.

18. All drinks shall be decanted into polycarbonate glasses, plastic cups or shall be served in plastic. No glassware is to be used.

19. An ID scanning system will be employed at the premises and will be utilised for all attendees on event days identified in the EMP as '18+'. For all other events an ID scanning system will be available for use and utilised when the door staff assess it is necessary:

a) ID SCAN shall be available as a condition of entry;

b) This will be in operation for 100% ID Scanning for all customers from opening

(with the above exception);

c) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID.

These records shall be kept for a minimum of thirty-one days and shall be made available to any authorised Officer of TVP.

20. Records shall be made available to an authorised officer of TVP or an authorised officer of the council together with facilities for viewing with immediate access by a person qualified to operate the system.

21. The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level measured at least 1m from the façade of the nearest and all other noise sensitive premises (being premises where the occupants are likely to suffer nuisance from excessive noise) shall not exceed 65 dBA over a 15-minute period (LAeq15 min).

22. The licensee shall appoint a suitably qualified and experienced noise control consultant. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event. The noise consultant shall be on site for the duration of the festival and must be available to control all music sound levels.

23. The Premises Licence Holder shall distribute leaflets advising local residents of the dates and timings of each event and the telephone number for complaints at least 14 days prior to each event period. A copy of the letter shall at the same time be provided to the RBC Environmental Protection and Nuisance team.

24. A noise propagation test shall be undertaken prior to the start of each event in order to set appropriate control limits at the sound mixer position to ensure

compliance with the noise limit. The sound system shall be configured and operated in a similar manner as intended for the events. The sound source used for the test shall be similar in character to the music likely to be produced during the event. The timing of the noise propagation test and any rehearsals shall be agreed with the Environmental Protection team prior to the event and shall be included in the resident's letter.

During each event:

25. The Premises Licence Holder shall provide means of communication to enable contact to be made between fixed external noise monitoring points and the central control console(s) on site.

26. A contact telephone number shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on the licensed premises.

27. The appointed noise control consultant shall monitor noise levels at regular intervals during each event at the four noise monitoring locations specified in the noise management plan to ensure compliance with the noise limit.

28. During operating hours, the Premises Licence Holder shall ensure that a hotline is provided to receive and respond to nuisance related complaints.

29. The Premises Licence Holder or noise control consultant/chief sound engineer shall make available a debrief report detailing the noise levels being produced by the stage, as recorded at the stage and at each noise monitoring location within five days of the event; and any actions taken in response to complaints.

**THE FOLLOWING CONDITIONS APPLY TO BOXING & WRESTLING ONLY:**

1. All boxing participants must be university students and the premises licence

holder shall ensure that before any person is allowed to participate in the boxing, a scan is taken of the prospective participant's university ID card alongside any proof of age card that would satisfy the mandatory condition on age verification.

2. Boxing shall only be permitted on the Thursday of June's event period.

3. All Door Supervisors working at the premises when regulated entertainment involves boxing shall be deployed with digitally recording Body Worn Video (BWV). The BWV shall be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from the Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light.

4. A section shall be included in the Event Management Plan in relation to boxing and shall be submitted to Thames Valley Police and Reading Borough Council setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies and which will demonstrate the procedures, roles and specific responsibilities of the management team, security, and associated personnel. The finalised version of such a section must be submitted at least 14 days prior to the commencement of the event.

5. No boxing event organised by an external promoter shall take place at the premises unless:

a) A written Event Management Plan for the proposed event has been forwarded to Thames Valley Police and Reading Borough Council no less than 14 days prior

to the commencement of the event and;

b) Thames Valley Police in the form of an officer of at least the rank of Chief Inspector have not provided the licence holder with a reasonable objection to the holding of the event which is maintained at the time that the event takes place. The Event Management Plan to be provided shall include details of the promoter and any Boxing participants that are proposed to compete, and shall take account of any intelligence sources readily available to the licence holder.

6. ID SCAN shall be available as a condition of entry whenever Boxing is available as regulated entertainment and specifically the Designated Premises Supervisor shall ensure staff:

a) Operate 100% ID Scanning for all customers from the opening of the premises till last entry. "Customer" for the purposes of this condition shall include any Patron, non-regular Staff, promoters and performers/ competitors entering the premises. This condition shall not apply to regular staff members whose identity is already known to the Designated Premises Supervisor.

b) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty one days and shall be made available to any authorised Officer of Thames Valley Police and Reading Borough Council together with facilities for viewing and immediate access by a person qualified to operate the system. Any breakdown or system failure will be notified to Thames Valley Police and Reading Borough Council immediately and remedied as soon as practicable.

7. The Premises Licence holder shall ensure that any structure that encompasses the boxing entertainment shall have digitally recorded CCTV system cameras that shall continually record whilst the premises are open to the public for the

licensable activity of boxing and recordings shall be kept for a minimum of 31 days with time and date stamping. The CCTV cameras will provide total internal coverage of said structure and shall include cameras covering access and egress points. Data recordings shall be made immediately available to an authorised officer of Reading Borough Council or a Thames Valley Police officer together with facilities for viewing upon request subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

8. Signage advising customers that CCTV is in use shall be positioned in prominent positions.





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Fw: 18.01.2024 ADDITIONAL INFORMATION T&M Leisure Reading Limited - Stories in the Park - Application for a Premises Licence.

NP Narancic, Peter To: Narancic, Peter Thu 18-Jan-24 4:09 PM

T&M Leisure Reading Limite... 83 KB T&M Leisure Reading Limite... 23 KB

2 attachments (106 KB) Save all to OneDrive - reading.gov.uk Download all

Dear all,

Apologies for emailing you all, but not sure who this would fall to.

Please find attached a letter from my client to the various interested parties.

I would be grateful if this could be circulated to them and also included in any paperwork for the hearing. If someone could please let me know when that has been done.

Many thanks. Kind Regards Luke Elford

Partner LElford@john-gaunt.co.uk | www.john-gaunt.co.uk

T: | M: | F:

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Partners: Tim Shield (569713) | Michelle Hazlewood (569714)

Christopher Grunert | Jon Wallsgrove | Patrick Robson | Luke Elford

Practice Manager: Jonathan Pupius

**18 January 2024**

Dear Interested Party,

**Re: Stories in the Park – Application for a Premises Licence**

I write in relation to your representation raising concerns over our application for a new premises licence for Stories in the Park, a music festival which takes place in Palmer Park.

Firstly, I would like to thank you for taking the time to comment on the application and for articulating your concerns. This is useful feedback for me and my team and I hope that within this letter I can alleviate your concerns and reassure you how we intend to operate the event and our ethos as the management team.

As you will be aware, this festival has been running successfully since 2019. We pride ourselves on being a niche music festival known for its intimacy, artists, production and relaxed atmosphere and we are proud of how the festival attracts such a diverse mix of music and people.

We acknowledge the unique location of where we host our festival in the wonderful Palmer Park and note that one of the concerns raised within your representations is the need to preserve the area. We would like to reassure you that we are committed to reducing our environmental impact and we are constantly striving to become more sustainable to protect the natural environment of the park. We are working collaboratively with the council to achieve this and have introduced various policies such as no single use plastics, 75% of our food and drink offerings being locally sourced, and as much waste as possible from the site will be converted into fuel rather than landfill.

The application we have made does not seek to increase the hours or licensable activities and is limited to the capacity of the event. In terms of the number of events that take place in Palmer Park, that is not something that we (as a business) can control. Usage of Palmer Park is managed by the Council's Events Team and they determine how many events can take place there.

The current premises licence for this event is bound by numerous strict conditions that we must adhere to when the event is in operation and these will also apply to the new application. As previously mentioned, it is not our intention to remove or amend these conditions and we have included these as part of this new licence application. I attach a copy of the conditions as you may not have seen these.

I acknowledge that you have raised concerns over the issues of drugs and we would like to draw your attention to condition 15 which states:

*The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage, and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:*

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

This search policy must be submitted and approved by Thames Valley Police. In addition, the festival will always have multiple SIA registered security on site as well as stewards monitoring the area. We encourage anyone who witnesses the taking of illegal substances to report the incident to the police, as we too, do not condone this type of behaviour.

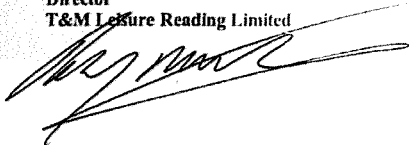
I appreciate that this event will have some impact on the local area, but it is our intention that this be a positive impact by supporting local suppliers and businesses and we hope that this letter offers some reassurance in how we intend to operate and manage this much-loved festival.

I hope that this letter has been useful in terms of explaining our approach and why this application is being made. If you now feel able to withdraw your objection to our application, I would be grateful if you would confirm that in writing to the Licensing Officer.

With my best wishes.

Yours faithfully,

Toby Mullins  
Director  
T&M Leisure Reading Limited



**From:** [Shaw, Tabitha](#)  
**To:** [Luke Elford](#)  
**Cc:** [Heidi Lawrance](#)  
**Subject:** RE: Stories in the Park - Premises Application - Draft conditions  
**Date:** 19 December 2023 08:50:00

---

Good morning,

Thank you for the attached. I have updated my records to remove any reference of June and September in the conditions.

I believe there will be no objection from Thames Valley Police. I will confirm in due course.

Regards

Tabitha

---

**From:** Luke Elford  
**Sent:** 18 December 2023 16:26  
**To:** Shaw, Tabitha  
**Cc:** Heidi Lawrance  
**Subject:** RE: Stories in the Park - Premises Application - Draft conditions

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Hi Tabitha,

I have spoken to my client, and they are happy with what is proposed. I have just had a look at the conditions, and I have made a couple of changes for the sake of consistency.

1. Boxing to be permitted on a Thursday of an event period (remove reference to June)
2. EMP to be provided at least 90 days before an event period (remove reference to June/September)
3. Final EMP to be provided at least 14 days before an event period (ditto)

On the basis that there be no objections from the Council or the Police, these are acceptable to the Applicant.

I hope that's agreeable.

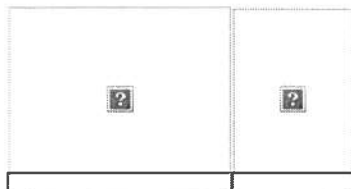
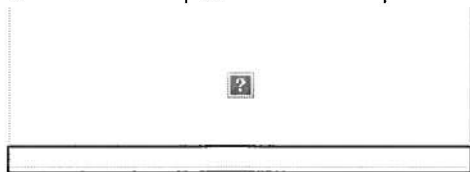
**Kind Regards**

**Luke Elford**

Partner

[L.Elford@john-gaunt.co.uk](mailto:L.Elford@john-gaunt.co.uk) | [www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

T: | M: |



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**From:** Shaw, Tabitha

**Sent:** Monday, December 18, 2023 1:32 PM

**To:** Luke Elford  
**Cc:** Heidi Lawrance  
**Subject:** RE: Stories in the Park - Premises Application - Draft conditions

Dear Luke,

My apologies, I should have made that clearer.  
Yes, the conditions relating to boxing are at the top of the page.

I have amended the condition to read the following but would like to keep it at 90 days:  
*1. This licence shall be valid for 8 days per calendar year only. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period.*

The 90 day period is preferable for both us and Thames Valley Police and remains unchanged from last licence.

Do you agree to these conditions?

Regards  
Tabitha

---

**From:** Luke Elford  
**Sent:** 18 December 2023 11:34  
**To:** Shaw, Tabitha  
**Cc:** Heidi Lawrance  
**Subject:** RE: Stories in the Park - Premises Application - Draft conditions

**Warning!**  
For the attention of  
RBC, BfC Staff and Councillors

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Dear Tabitha,

Thank you for this.

Can you confirm that the only difference between the conditions we have submitted and the conditions you are asking for here are:

1. That the conditions regarding boxing be brought up to the top of the list of conditions
2. That there should be two event periods of no more than 4 days each, one in June and one in September and that these should be notified to the council/police at least 90 days in advance (we have suggested two periods of 4 days within a 7-day period, though not necessarily in June and September and 60 days rather than 90)
3. That the first draft of the EMP be submitted 90 days in advance (we have suggested 60)

Otherwise, these look exactly the same as the conditions we have provided.

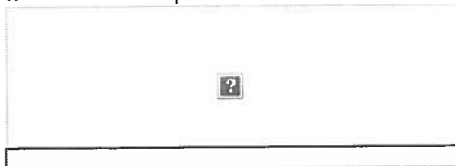
**Kind Regards**

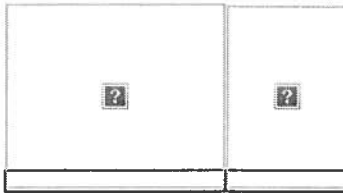
**Luke Elford**

Partner

[L.Elford@john-gaunt.co.uk](mailto:L.Elford@john-gaunt.co.uk) | [www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

**T:** | **M:**





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**From:** Shaw, Tabitha

**Sent:** Monday, December 18, 2023 11:18 AM

**To:** Luke Elford

**Subject:** Stories in the Park - Premises Application - Draft conditions

Good morning,

I hope this email finds you well.

Please find attached proposed draft conditions for premises application, Stories in the Park, Palmer Park, Reading.

Please let me know, by return email, if you agree to the proposed conditions.

Regards

**Tabitha Shaw**

Licensing & Enforcement Officer

Licensing | Directorate for Economic Growth and Neighbourhood Services

**Reading Borough Council**

Civic Offices, Bridge Street, Reading, RG1 2LU

Email: [tabitha.shaw@reading.gov.uk](mailto:tabitha.shaw@reading.gov.uk)

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Christopher Grunert | Jon Wallsgrove | Patrick Robson | Luke Elford  
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LICENSING ACT 2003 PREMISES LICENCE

Agent:

T&M LEISURE READING LIMITED  
LELFORD@JOHN-GAUNT.CO.UK

Premises:

Stories in the Park  
Palmer Park  
Wokingham Road  
Reading

Consultation Period from 06.12.2023 to 03.01.2023

The proposed conditions below are to operate a live boxing or wrestling or indoor sports event and other licensable activities in an 8 day period, in Reading in a challenging area with the highest crime rate in Berkshire and are based on the applicant's own submitted operating schedule, further discussions with applicant, Reading Borough Council's Statement of Licensing Policy, the Secretary of State's Guidance (s182), local crime figures and officer's knowledge of the local area the premises is situated within.

As mentioned above, there is a significant issue in the Reading area with crime and disorder, including street crime, use of bladed weapons, drug taking, sexual assaults and drunkenness. This has led to issues of anti-social behaviour in local communities. In the opinion of the Licensing team, these conditions, if accepted by the applicant in full, will assist the premises licence holder and his staff to support the four licensing objectives in a challenge area.

**Licensable Activities and Hours**

**Provision of indoor sporting events**

Thursday 1200hrs until 2230hrs

**Provision of boxing or wrestling entertainment (indoors & outdoors)**

Thursday 1200hrs until 2230hrs

**Provision of live music (indoor & outdoor)**

Monday to Sunday 1200hrs until 2230hrs

**Provision of recorded music (indoor & outdoor)**

Monday to Sunday 1200hrs until 2230hrs

**Provision of performances of dance (indoor & outdoor)**

Monday to Sunday 1200hrs until 2230hrs



**Provision of anything of a similar description to live music, recorded music or performances of dance (indoor & outdoor)**

Monday to Sunday 1200hrs until 2230hrs

**Supply of Alcohol - On licence only.**

Monday to Sunday 1200hrs to 2200hrs

**Hours Open to the Public**

Monday to Sunday 1200hrs to 2300hrs

**Conditions in respect of Boxing and Wrestling Entertainments**

1. All boxing participants must be university students and the premises licence holder shall ensure that before any person is allowed to participate in the boxing, a scan is taken of the prospective participant's university ID card alongside any proof of age card that would satisfy the mandatory condition on age verification.

2. Boxing shall only be permitted on the Thursday of the event period.

3. All Door Supervisors working at the premises when regulated entertainment involves boxing shall be deployed with digitally recording Body Worn Video (BWV). The BWV shall be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from the Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light.

4. A section shall be included in the Event Management Plan in relation to boxing and shall be submitted to Thames Valley Police and Reading Borough Council setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies and which will demonstrate the procedures, roles and specific responsibilities of the management team, security, and associated personnel. The finalised version of such a section must be submitted at least 14 days prior to the commencement of the event.

5. No boxing event organised by an external promoter shall take place at the premises unless:

a) A written Event Management Plan for the proposed event has been forwarded to Thames Valley Police and Reading Borough Council no less than 14 days prior to the commencement of the event and;

b) Thames Valley Police in the form of an officer of at least the rank of Chief Inspector have not provided the licence holder with a reasonable objection to the

holding of the event which is maintained at the time that the event takes place. The Event Management Plan to be provided shall include details of the promoter and any Boxing participants that are proposed to compete, and shall take account of any intelligence sources readily available to the licence holder.

6. ID SCAN shall be available as a condition of entry whenever Boxing is available as regulated entertainment and specifically the Designated Premises Supervisor shall ensure staff:

a) Operate 100% ID Scanning for all customers from the opening of the premises till last entry. "Customer" for the purposes of this condition shall include any Patron, non-regular Staff, promoters and performers/ competitors entering the premises. This condition shall not apply to regular staff members whose identity is already known to the Designated Premises Supervisor.

b) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty one days and shall be made available to any authorised Officer of Thames Valley Police and Reading Borough Council together with facilities for viewing and immediate access by a person qualified to operate the system. Any breakdown or system failure will be notified to Thames Valley Police and Reading Borough Council immediately and remedied as soon as practicable.

7. The Premises Licence holder shall ensure that any structure that encompasses the boxing entertainment shall have digitally recorded CCTV system cameras that shall continually record whilst the premises are open to the public for the licensable activity of boxing and recordings shall be kept for a minimum of 31 days with time and date stamping. The CCTV cameras will provide total internal coverage of said structure and shall include cameras covering access and egress points. Data recordings shall be made immediately available to an authorised officer of Reading Borough Council or a Thames Valley Police officer together with facilities for viewing upon request subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

8. Signage advising customers that CCTV is in use shall be positioned in prominent positions.

### **Main Conditions**

1. This licence shall be valid for 8 days per calendar year only. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period.

2. The first draft of the Event Management Plan (EMP) shall be provided to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of any event period, with the final draft being submitted 14 days before the first date of any event period.

3. The EMP must identify whether each event day is for attendees aged 18 years and over only (18+) or for attendees of all ages.

4. The Premises Licence Holder shall keep an incident book/register at the premises. The incident book/register shall be made available for inspection on request to a Police Officer or Authorised Council Officer. The incident book/register shall record:

- a) The name of the person making the entry;
- b) The names of any staff/security personnel members dealing with the incident;
- c) Where known, the names of all persons involved in the incident;
- d) Any visits by the Police or Responsible Authorities;
- e) Any refusals of entry;
- f) Any refusals of service.

5. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

6. A minimum of four door supervisors will be employed and working from the opening of the premises for the first 150 people. The premises will employ a minimum of one additional door supervisor for every 100 people thereafter.

7. The Premises Licence Holder shall keep and maintain a register of door supervisors. The register will show the following details:

- a) The name, home address and registration number of all door supervisors working at the premises;
- b) SIA registration number;
- c) Date and time that the door supervisor commenced duty, countersigned by the DPS or duty manager;
- d) Any incident of crime and disorder must be recorded giving names of the door supervisors involved;
- e) Date and time the door supervisor finished work, countersigned by the DPS or duty manager;
- f) A record will be kept on site of all SIA checks, on the validity of all door staff licences;
- g) The door supervisor register must be kept at the premises and be made available for inspection to an officer of Thames Valley Police or an authorised officer from Reading Borough Council.

8. One in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from Reading Borough Council.

Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.

9. The Premises Licence Holder (PLH) shall ensure that all door supervisors whilst employed at the premises shall wear hi-visibility jackets/tabards in bright green, yellow or orange in order that they can be clearly visible and identifiable at all times to the public. When tabards are worn, hi-visibility armbands must also be worn that incorporate displaying SIA badges. If hi-visibility full-sleeved jackets are worn the PLH must ensure that all door supervisors' badges are also displayed via an easily visible arm band of a different hi-visibility colour to the jacket that is being worn.

10. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards are over the age of 18.

11. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards understand that:

- a) They must remain positioned in accordance with the security plan;
- b) Not consume alcohol or illegal drugs.

12. The Premises Licence Holder will ensure that SIA registered door supervisors and Stewards are trained (as appropriate) in:

- a) Their general responsibilities regarding health and safety of all persons at the event;
- b) Carrying out pre-event safety checks;
- c) The layout of the site and the locations of key facilities such as toilets, first aid, water and welfare facilities for persons with special needs;
- d) The locations of entrances and exits, how they are to be staffed and potential pinch points within the site;
- e) Controlling and directing dispersal;
- f) Keeping gangways and exits clear;
- g) Investigating incidents;
- h) Ensuring that combustible refuse does not accumulate;
- i) Responding to emergencies;
- j) Evacuation procedures;
- k) Communicating with incident control.

13. The Premises Licence Holder shall provide written confirmation that all security personnel have received the appropriate level of training for the duties they have been assigned 14 days prior to the commencement of each event period.

14. A policy covering searching of patrons and staff members must be submitted to and approved by Thames Valley Police. The approved policy must be actively operated within the licensed premises/area.

15. The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

16. Notices shall be displayed advising the public that the right to conduct an outer body search is reserved as a condition of entry, and that the TVP shall be informed if anyone is found in possession of illegal drugs or offensive weapons.

17. A Customer Welfare Officer to circulate the venue, monitoring standards of behaviour and levels of alcohol consumption; such Customer Welfare Officer to be trained in first aid including intoxication and drug awareness, and providing free drinking water to customers, where appropriate.

18. All drinks shall be decanted into polycarbonate glasses, plastic cups or shall be served in plastic. No glassware is to be used.

19. An ID scanning system will be employed at the premises and will be utilised for all attendees on event days identified in the EMP as '18+'. For all other events an ID scanning system will be available for use and utilised when the door staff assess it is necessary:

- a) ID SCAN shall be available as a condition of entry;
- b) This will be in operation for 100% ID Scanning for all customers from opening (with the above exception);
- c) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty-one days and shall be made available to any authorised Officer of TVP.

20. Records shall be made available to an authorised officer of TVP or an authorised officer of the council together with facilities for viewing with immediate access by a person qualified to operate the system.

21. The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level measured at least 1m from the façade of the nearest and all other noise sensitive premises (being premises where the occupants are likely to suffer

nuisance from excessive noise) shall not exceed 65 dBA over a 15-minute period (LAeq15 min).

22. The licensee shall appoint a suitably qualified and experienced noise control consultant. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event. The noise consultant shall be on site for the duration of the festival and must be available to control all music sound levels.

23. The Premises Licence Holder shall distribute leaflets advising local residents of the dates and timings of each event and the telephone number for complaints at least 14 days prior to each event period. A copy of the letter shall at the same time be provided to the RBC Environmental Protection and Nuisance team.

24. A noise propagation test shall be undertaken prior to the start of each event in order to set appropriate control limits at the sound mixer position to ensure compliance with the noise limit. The sound system shall be configured and operated in a similar manner as intended for the events. The sound source used for the test shall be similar in character to the music likely to be produced during the event. The timing of the noise propagation test and any rehearsals shall be agreed with the Environmental Protection team prior to the event and shall be included in the resident's letter.

During each event:

25. The Premises Licence Holder shall provide means of communication to enable contact to be made between fixed external noise monitoring points and the central control console(s) on site.

26. A contact telephone number shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on the licensed premises.

27. The appointed noise control consultant shall monitor noise levels at regular intervals during each event at the four noise monitoring locations specified in the noise management plan to ensure compliance with the noise limit.

28. During operating hours, the Premises Licence Holder shall ensure that a hotline is provided to receive and respond to nuisance related complaints.

29. The Premises Licence Holder or noise control consultant/chief sound engineer shall make available a debrief report detailing the noise levels being produced by the stage, as recorded at the stage and at each noise monitoring location within five days of the event; and any actions taken in response to complaints.

As attached plan dated 11/12/2023

**Narancic, Peter**

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**From:** Narancic, Peter  
**Sent:** 02 January 2024 15:16  
**To:** Narancic, Peter  
**Subject:** FW: - Palmer Park Thursday, June 13 through to Sunday, June 16

**From:** [carolinehearst](#)  
**Sent:** 23 December 2023 16:56  
**To:** Licensing <[Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)>  
**Subject:** - Palmer Park Thursday, June 13 through to Sunday, June 16

**Warning!**

For the attention of  
RBC, BfC Staff and Councillors

This mail is from an external sender - please do not click any links or open any attachments unless you trust this sender, and know the content is safe

I live in Haywood court adjacent to Palmer Park and I am disturbed by the increasing amount of events there. The large events such as that proposed from Thursday, June 13 through to Sunday, June 16<sup>th</sup> create a public nuisance by inviting large number of people into the park and having loud sound systems which make it difficult to sleep or enjoy the space on summer evenings.

Best wishes,

*Caroline*

Caroline Hearst

**Narancic, Peter**

---

**From:** Narancic, Peter  
**Sent:** 02 January 2024 15:13  
**To:** Narancic, Peter  
**Subject:** FW: - Re: Palmer Park events

-----Original Message-----

From: Melissa marselle

Sent: 23 December 2023 19:37

To: Licensing <Licensing@reading.gov.uk>

Cc: Rob White <rob@readinggreenparty.org.uk>; Williams, Josh (Councillor) <Josh.Williams@reading.gov.uk>

Subject: - Re: Palmer Park events

Warning ! For the attention of RBC, BfC Staff and Councillors

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Hi,

I am a resident access the street of Palmer Park (St Bartholomews Rd). I have just been informed that the capacity of the events in Palmer park in June are to be doubled to 10,000.

As a resident of Palmer Park, I feel there are too many events in the park as it is and increasing the capacity of the existing ones will just increase further the noise, disruption, disorderly behaviour that residents experience during these times.

As a resident affected by these events, one would expect to be consulted by the Council as we are directly affected. We live here. We have to experience this effects of this event and all other events in the park.

Furthermore, urban parks primary purpose is to provide some respite and peace and contact with nature. The proposal is contrary to this, making the park noisy and not peaceful. As an academic who researches the psychological benefits of nature, I am happy to educate the council on how introducing environmental stressors into parks, such as loud music and increase density, reduces the restorative value of natural areas. Palmer Park is one of the largest greenspaces in Reading—stop devaluing it.

I am strongly against the proposed expansion of capacity.

Regards,

Dr Melissa Marselle

Lecturer in environmental psychology, University of Surrey Resident at St Bartholomews Rd, RG1 3QA

Sent from my iPhone



**Narancic, Peter**

---

**From:** Narancic, Peter  
**Sent:** 02 January 2024 15:14  
**To:** Narancic, Peter  
**Subject:** FWD ENF 2.1.24 - Palmer Park events

-----Original Message-----

From: Kevin Bjork

Sent: 23 December 2023 19:21

To: Licensing <Licensing@reading.gov.uk>

Subject: SR FWD ENF 2.1.24 - Palmer Park events

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Hi,

I've just been informed that the capacity of the events kn Palmer park are to be doubled to 10,000.

As a resident in the area (St Bartholomews Rd) I feel there are too many events in the park as it is and increasing the capacity of the existing ones will just increase gurther the noise, distruption, disorderly behaviour that residents see during these times.

Urban parks primary purpose is to provide some peace and nature. I am strongly against the proposed expansion.

Regards

Kevin Bjork

St Bartholomews Rd, RG1 3QA

**Narancic, Peter**

---

**From:** Narancic, Peter  
**Sent:** 02 January 2024 15:19  
**To:** Narancic, Peter  
**Subject:** FW: Objection to T&M Leisure Event June 2024

-----Original Message-----

**From:** [REDACTED]  
**Sent:** 23 December 2023 19:52  
**To:** Licensing <Licensing@reading.gov.uk>  
**Subject:** Objection to T&M Leisure Event June 2024

Warning ! For the attention of RBC, BfFC Staff and Councillors

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Dear Reading Council

I am absolutely horrified to learn that T&M Leisure are not only once again applying to host a large, antisocial and unnecessary event in Palmer Park but that they are seeking to double the capacity of the event. I would like to raise my profuse objections.

I have it on good authority that the reason that T&M Leisure applies to hold this event at Palmer Park is because although aimed at 'students' the university wish to have absolutely no association with T&M Leisure or this event.

As a long time resident of St Bartholomews Road, I, along with my neighbours have tolerated this event, held in a purely residential area, along with its antisocial impact until now. The mere suggestion that this event could double in size to a capacity of just under 10,000 people though is intolerable. This residential area does not have the infrastructure to cope with rush hour traffic let alone an event of such size.

Palmer Park was gifted to the town as a PARK for the community and a much needed area for sporting activities not large, drink and drug fuelled student events. The constant noise from this four day event is disruptive to the people that actually have to live in the area, clearly unlike most of the councillors on Reading council, otherwise it would no doubt not have been approved in the first place. It is a nuisance to those with children who have to contend with trying to get children to sleep with loud music booming out in the background, plus the children's play areas become unsafe to use thanks to the large numbers of drunken young people staggering around the park and surrounding streets. There was clear evidence of the aftermath last year with smashed glass bottles found all over the park in the days that followed. How does this make the park a safe place for families to enjoy with their children and pets? I will also note that drunkenness is just one of the antisocial behaviours that has been seen on display during this event. My neighbours and I have stood and watched as young people have bought and taken drugs in broad daylight outside of Palmer Park library and have used the library walls as a urinal.

As for the additional traffic caused by such a huge event.... Need I say more?! The residential roads around here struggle to cope with the usual loads of speeding traffic as it is. They are not set up to deal with the large crowds and accompanying traffic of large scale, almost Wembley Arena capacity sized, events.

How can Reading council consciously state in good faith that they are happy that this event can take place with the public and local residents best interests in mind? It causes a public nuisance and the safety of park users and local residents is compromised. I appreciate that council's around the country are cash strapped and are looking for ways to improve their funds but doing it at the expense of residents safety and mental wellbeing is not the way forward.

Once again my neighbours and I will no doubt find ourselves faced with either the choice of vacating our properties or feeling barricaded in our homes for the duration of this event. I am a true believer in not having the right to complain about events that were in existence prior to living in an area. Prospective home owners should do their research before buying. My husband and I have lived here for 20 and 9 years respectively though and were here long before these T&M Leisure events started, along with all of the other constant unnecessary noisy fairs that keep cropping up throughout the year. I therefore feel that I have a strong case to view my objections and concerns regarding this topic. Thanks to Reading Councils greed and complete disregard for its residents this area is no longer appealing as a nice place to live.

I have no doubt that this email will fall on deaf ears as with most other issues that residents of Park Ward raise, however I do hope that some sense will be seen and at the very least Reading Council will turn down the application to increase the capacity of T&M Leisure's event.

Many thanks for your time in reading this objection and kind regards.

  
St Bartholomews Road

Sent from my iPhone

**From:** justinmilward

**Sent:** Monday, January 15, 2024 10:30 AM

**To:** Licensing <[Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)>; Licensing <[Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)>

**Cc:**

**Subject:** Re: Objection to Proposed Licensing Event by T&M Leisure in Palmer Park, Reading (June 13 - June 16, 2024)

**Warning!**

For the attention of  
RBC, BFC Staff and Councillors

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Hello

I'd just like to make sure that my objection below has been included in the consultation for this event as I didn't receive an acknowledgement.

Many thanks

Justin Milward

----- Original Message -----

**From:** "justinmilward"

**To:** [licensing@reading.gov.uk](mailto:licensing@reading.gov.uk)

**Cc:** [andrew.hignett](mailto:andrew.hignett)

**Sent:** Saturday, 23 Dec, 23 At 23:03

**Subject:** Objection to Proposed Licensing Event by T&M Leisure in Palmer Park, Reading (June 13 - June 16, 2024)

To whom it may concern

We are writing to formally express our objection to the proposed licensing event by T&M Leisure in Palmer Park (June 13 - June 16, 2024) which is currently under consideration by the council.

My partner and I are residents of St Bartholomews Road which runs adjacent to Palmer Park. Over recent years, we have experienced increased number of fairs and events visiting the park on a regular basis. Although we appreciate these events bring income to the council and can add to the community feel, we believe we are on a tipping point with regards to the frequency and size of these events, which are now becoming a nuisance to the local area and toying with residents' goodwill and wellbeing.

At most weekends and on a frequent basis, residents are now constantly having to put up with loud bass noise throughout the day and night whilst these events are in progress. Because security only patrol the physical event site, the wider park area and the surrounding streets experience increased antisocial behaviour on a regular basis (urinating and drug taking). Litter bins are not emptied and left overflowing, and the entire park becomes strewn with rubbish and broken glass which remains for days once these events have left site. The children's play areas

become gathering spots once these events close each evening, which leads to further disruption into the early hours. Car and coach parking provision is minimal in the park and in the surrounding area, and the local road infrastructure cannot cope at the best of times.

Palmer Park is a wonderful "small" local amenity, in a residential area, and for local people. It lacks suitable facilities and infrastructure to host such frequent and large events. Palmer Park is not the Reading Festival site or Disneyland, and we would appreciate Reading council being mindful of this. This proposal by T&M Leisure to double its attendance numbers next June will certainly have further, unacceptable consequences to the local community.

It is disappointing that this consultation is happening over the Christmas break when most residents will be away or preoccupied elsewhere to make their objections known. Additionally, with this T&M event being mainly aimed at students, perhaps the council should also be consulting with the University of Reading and Reading Students Union also on this application as we believe these organisations are keen to their students on campus, to help minimise the disruption to the local community and residents.

Essentially, this T&M event poses a significant threat to the peace, safety, and wellbeing of the residents in the Palmer Park area, and it is our hope that the licensing authority will carefully consider these objections in its decision-making process. We trust that the licensing authority will thoroughly assess the potential impact of this event on the local community and make a decision that prioritises the interests and safety of its residents before its own financial needs.

Thank you for your attention to this matter, and we look forward to a fair and just resolution.

Kind regards

Justin Milward & Andrew Hignett

St Bartholomews Road

Reading

RG1 3QA

**LICENSING ACT 2003 PREMISES LICENCE - PART A**

Reading Borough Council being the Licensing Authority under the above Act,  
**HEREBY GRANT** a **PREMISES LICENCE** as detailed in this licence.

<b>Premises Licence Number</b>	<b>LP2002994</b>
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**Premises Details**

<b>Trading name of Premises and Address</b>	
<p>Stories in the Park Palmer Park Wokingham Road Reading</p>	
<b>Telephone Number</b>	

<b>Where the Licence is time limited the dates the Licence is valid</b>
<p>The licence shall be valid for 8 days per calendar year only. 4 days in June and 4 days in September. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 60 days before the first date in June and September respectively.</p>

**Licensable Activities**

<b>Licensable Activities authorised by the Licence</b>
<p>Boxing or Wrestling Entertainment - Indoor &amp; Outdoor Indoor Sporting Events Performance of Live Music - Indoor &amp; Outdoor Playing of Recorded Music - Indoor &amp; Outdoor Performance of Dance - Indoor &amp; Outdoor Anything similar to Live Music, Recorded Music or Performances of Dance - Indoor &amp; Outdoor Sale of Alcohol by Retail - On the Premises</p>

**Authorised Hours for Licensable Activities**

<b>The times the licence authorises the carrying out of licensable activities</b>
<b>Hours for Indoor Sports</b>
<p>Thursday from 1200hrs until 2230hrs</p>
<b>Hours for Boxing or Wrestling Entertainment</b>
<p>Thursday from 1200hrs until 2230hrs</p>

### **Hours for the Performance of Live Music**

Monday from 1200hrs until 2230hrs  
Tuesday  
Wednesday from 1200hrs until 2230hrs  
Thursday from 1200hrs until 2230hrs  
Friday from 1200hrs until 2230hrs  
Saturday from 1200hrs until 2230hrs  
Sunday from 1200hrs until 2100hrs

### **Hours for the Playing of Recorded Music**

Monday from 1200hrs until 2230hrs  
Tuesday  
Wednesday from 1200hrs until 2230hrs  
Thursday from 1200hrs until 2230hrs  
Friday from 1200hrs until 2230hrs  
Saturday from 1200hrs until 2230hrs  
Sunday from 1200hrs until 2100hrs

### **Hours for the Performance of Dance**

Monday from 1200hrs until 2230hrs  
Tuesday  
Wednesday from 1200hrs until 2230hrs  
Thursday from 1200hrs until 2230hrs  
Friday from 1200hrs until 2230hrs  
Saturday from 1200hrs until 2230hrs  
Sunday from 1200hrs until 2100hrs

### **Hours for anything similar to Live Music, Recorded Music or Performances of Dance - Indoor & Outdoor**

Monday from 1200hrs until 2230hrs  
Tuesday  
Wednesday from 1200hrs until 2230hrs  
Thursday from 1200hrs until 2230hrs  
Friday from 1200hrs until 2230hrs  
Saturday from 1200hrs until 2230hrs  
Sunday from 1200hrs until 2100hrs

### **Hours for the Sale by Retail of Alcohol**

Monday from 1200hrs until 2200hrs  
Tuesday  
Wednesday from 1200hrs until 2200hrs  
Thursday from 1200hrs until 2200hrs  
Friday from 1200hrs until 2200hrs  
Saturday from 1200hrs until 2200hrs  
Sunday from 1200hrs until 2030hrs

## Opening Hours

### Hours the Premises is Open to the Public

Monday from 1200hrs until 2300hrs  
Tuesday  
Wednesday from 1200hrs until 2300hrs  
Thursday from 1200hrs until 2300hrs  
Friday from 1200hrs until 2300hrs  
Saturday from 1200hrs until 2300hrs  
Sunday from 1200hrs until 2130hrs

## Alcohol

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Sale of Alcohol by Retail - On the Premises

## Premises Licence Holder

Name, (registered) address of holder of premises licence

Name: Events Leisure Ltd  
Address: 15a Hall Gate, Doncaster, DN1 3NA

Registered number of holder, for example company number or charity number [where applicable]

11454480

## Additional Details

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: Sean James Greene  
Address: 45 Strawberry Fields, Addlestone, Row Town, Surrey, KT15 1BQ

## Designated Premises Supervisor

Personal Licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the supply of alcohol

Personal Licence Number: 027647  
Issuing Authority: Runneymede Borough Council

This Licence shall continue in force from **02/06/2023** unless previously suspended or revoked.

Dated: 2 June 2023

Signed on behalf of the issuing licensing authority



Emma Gee  
Interim Executive Director for Economic Growth and Neighbourhood Services



## Mandatory Conditions

### Supply of Alcohol

#### **To be applied where a premises licence authorises the supply of alcohol**

- 1 No supply of alcohol may be made under the premises licence:-
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
- 2 Every supply of alcohol made under the premises licence must be made or authorised by a person who holds a personal licence.

### Film Exhibitions

#### **To be applied only where a premises licence or club premises certificate authorises the exhibitions of films**

- 1 The admission of children to any exhibition of any film must be restricted in accordance with section 20 of Part 3 of the Licensing Act 2003.
- 2 In the case of films which have been classified by the British Board of Film Classification admission of children to films must be restricted in accordance with that classification.
- 3 In the case of films which have not been classified by the British Board of Film Classification, admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

### Door Supervisors

#### **To be applied where a premises licence or club premises certificate includes a condition that any person must be at the premises to carry out a security activity. [Except premises with a premises licence authorising only plays or films or premises used exclusively by a club].**

- 1 Each individual present at the licensed premises to carry out a security activity must be licensed by the Security Industry Authority.

1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

**Supply of Tap Water (commencement date 01/10/2014)**

1. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

**Age Verification Policy (commencement 01/10/2014)**

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

**Drink Measurements (commencement date 01/10/2014)**

1. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

### Minimum Permitted Pricing (commencement 28th May 2014)

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

4. (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Conditions in respect of Boxing and Wrestling Entertainments agreed with Licensing Authority & Thames Valley Police via Minor Variation April 2022**

1. All boxing participants must be university students and the premises licence holder shall ensure that before any person is allowed to participate in the boxing, a scan is taken of the prospective participant's university ID card alongside any proof of age card that would satisfy the mandatory condition on age verification.

2. Boxing shall only be permitted on the Thursday of June's event period.

3. All Door Supervisors working at the premises when regulated entertainment involves boxing shall be deployed with digitally recording Body Worn Video (BWV). The BWV shall be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from the Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light.

4. A section shall be included in the Event Management Plan in relation to boxing and shall be submitted to Thames Valley Police and Reading Borough Council setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies and which will demonstrate the procedures, roles and specific responsibilities of the management team, security, and associated personnel. The finalised version of such a section must be submitted at least 14 days prior to the commencement of the event.

5. No boxing event organised by an external promoter shall take place at the premises unless:

a) A written Event Management Plan for the proposed event has been forwarded to Thames Valley Police and Reading Borough Council no less than 14 days prior to the commencement of the event and;

b) Thames Valley Police in the form of an officer of at least the rank of Chief Inspector have not provided the licence holder with a reasonable objection to the holding of the event which is maintained at the time that the event takes place. The Event Management Plan to be provided shall include details of the promoter and any Boxing participants that are proposed to compete, and shall take account of any intelligence sources readily available to the licence holder.

6. ID SCAN shall be available as a condition of entry whenever Boxing is available as regulated entertainment and specifically the Designated Premises Supervisor shall ensure staff:

a) Operate 100% ID Scanning for all customers from the opening of the premises till last entry. "Customer" for the purposes of this condition shall include any Patron, non-regular Staff, promoters and performers/ competitors entering the

premises. This condition shall not apply to regular staff members whose identity is already known to the Designated Premises Supervisor.

b) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty one days and shall be made available to any authorised Officer of Thames Valley Police and Reading Borough Council together with facilities for viewing and immediate access by a person qualified to operate the system. Any breakdown or system failure will be notified to Thames Valley Police and Reading Borough Council immediately and remedied as soon as practicable.

7. The Premises Licence holder shall ensure that any structure that encompasses the boxing entertainment shall have digitally recorded CCTV system cameras that shall continually record whilst the premises are open to the public for the licensable activity of boxing and recordings shall be kept for a minimum of 31 days with time and date stamping. The CCTV cameras will provide total internal coverage of said structure and shall include cameras covering access and egress points. Data recordings shall be made immediately available to an authorised officer of Reading Borough Council or a Thames Valley Police officer together with facilities for viewing upon request subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

8. Signage advising customers that CCTV is in use shall be positioned in prominent positions.

### **Annex 3**

#### **Conditions attached after a hearing by the Licensing Authority**

1. This licence shall be valid for 8 days per calendar year only. Four days (within a seven-day period) in June and four days (within a seven-day period) in September. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period in June and September respectively.

2. The first draft of the Event Management Plan (EMP) shall be provided to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period in June and September respectively, with the final draft being submitted 14 days before the first date of each event period in June and September respectively.

3. The EMP must identify whether each event day is for attendees aged 18 years and over only (18+) or for attendees of all ages.

4. The Premises Licence Holder shall keep an incident book/register at the premises. The incident book/register shall be made available for inspection on request to a Police Officer or Authorised Council Officer. The incident book/register shall record:

- a) The name of the person making the entry;
- b) The names of any staff/security personnel members dealing with the incident;
- c) Where known, the names of all persons involved in the incident;
- d) Any visits by the Police or Responsible Authorities;
- e) Any refusals of entry;
- f) Any refusals of service.

5. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

6. A minimum of four door supervisors will be employed and working from the opening of the premises for the first 150 people. The premises will employ a minimum of one additional door supervisor for every 100 people thereafter.

7. The Premises Licence Holder shall keep and maintain a register of door supervisors. The register will show the following details:

- a) The name, home address and registration number of all door supervisors working at the premises;
- b) SIA registration number;
- c) Date and time that the door supervisor commenced duty, countersigned by the DPS or duty manager;
- d) Any incident of crime and disorder must be recorded giving names of the door supervisors involved;
- e) Date and time the door supervisor finished work, countersigned by the DPS or duty manager;
- f) A record will be kept on site of all SIA checks, on the validity of all door staff licences;
- g) The door supervisor register must be kept at the premises and be made available for inspection to an officer of Thames Valley Police or an authorised officer from Reading Borough Council.

8. One in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.

9. The Premises Licence Holder (PLH) shall ensure that all door supervisors whilst employed at the premises shall wear hi-visibility jackets/tabards in bright green, yellow or orange in order that they can be clearly visible and identifiable at all times to the public. When tabards are worn, hi-visibility armbands must also be

worn that incorporate displaying SIA badges. If hi-visibility full-sleeved jackets are worn the PLH must ensure that all door supervisors' badges are also displayed via an easily visible arm band of a different hi-visibility colour to the jacket that is being worn.

10. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards are over the age of 18.

11. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards understand that:

- a) They must remain positioned in accordance with the security plan;
- b) Not consume alcohol or illegal drugs.

12. The Premises Licence Holder will ensure that SIA registered door supervisors and Stewards are trained (as appropriate) in:

- a) Their general responsibilities regarding health and safety of all persons at the event;
- b) Carrying out pre-event safety checks;
- c) The layout of the site and the locations of key facilities such as toilets, first aid, water and welfare facilities for persons with special needs;
- d) The locations of entrances and exits, how they are to be staffed and potential pinch points within the site;
- e) Controlling and directing dispersal;
- f) Keeping gangways and exits clear;
- g) Investigating incidents;
- h) Ensuring that combustible refuse does not accumulate;
- i) Responding to emergencies;
- j) Evacuation procedures;
- k) Communicating with incident control.

13. The Premises Licence Holder shall provide written confirmation that all security personnel have received the appropriate level of training for the duties they have been assigned 14 days prior to the commencement of each event period.

14. A policy covering searching of patrons and staff members must be submitted to and approved by Thames Valley Police. The approved policy must be actively operated within the licensed premises/area.

15. The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.



For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

16. Notices shall be displayed advising the public that the right to conduct an outer body search is reserved as a condition of entry, and that the TVP shall be informed if anyone is found in possession of illegal drugs or offensive weapons.

17. A Customer Welfare Officer to circulate the venue, monitoring standards of behaviour and levels of alcohol consumption; such Customer Welfare Officer to be trained in first aid including intoxication and drug awareness, and providing free drinking water to customers, where appropriate.

18. All drinks shall be decanted into polycarbonate glasses, plastic cups or shall be served in plastic. No glassware is to be used.

19. An ID scanning system will be employed at the premises and will be utilised for all attendees on event days identified in the EMP as '18+'. For all other events an ID scanning system will be available for use and utilised when the door staff assess it is necessary:

- a) ID SCAN shall be available as a condition of entry;
- b) This will be in operation for 100% ID Scanning for all customers from opening (with the above exception);
- c) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty-one days and shall be made available to any authorised Officer of TVP.

20. Records shall be made available to an authorised officer of TVP or an authorised officer of the council together with facilities for viewing with immediate access by a person qualified to operate the system.

21. The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level measured at least 1m from the façade of the nearest and all other noise sensitive premises (being premises where the occupants are likely to suffer nuisance from excessive noise) shall not exceed 65 dBA over a 15-minute period (LAeq15 min).

22. The licensee shall appoint a suitably qualified and experienced noise control consultant. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event. The noise consultant shall be on site for the duration of the festival and must be available to control all music sound levels.

23. The Premises Licence Holder shall distribute leaflets advising local residents of the dates and timings of each event and the telephone number for complaints at least 14 days prior to each event period. A copy of the letter shall at the same time be provided to the RBC Environmental Protection and Nuisance team.

24. A noise propagation test shall be undertaken prior to the start of each event in order to set appropriate control limits at the sound mixer position to ensure compliance with the noise limit. The sound system shall be configured and operated in a similar manner as intended for the events. The sound source used for the test shall be similar in character to the music likely to be produced during the event. The timing of the noise propagation test and any rehearsals shall be agreed with the Environmental Protection team prior to the event and shall be included in the resident's letter.

During each event:

25. The Premises Licence Holder shall provide means of communication to enable contact to be made between fixed external noise monitoring points and the central control console(s) on site.

26. A contact telephone number shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on the licensed premises.

27. The appointed noise control consultant shall monitor noise levels at regular intervals during each event at the four noise monitoring locations specified in the noise management plan to ensure compliance with the noise limit.

28. During operating hours, the Premises Licence Holder shall ensure that a hotline is provided to receive and respond to nuisance related complaints.

29. The Premises Licence Holder or noise control consultant/chief sound engineer shall make available a debrief report detailing the noise levels being produced by the stage, as recorded at the stage and at each noise monitoring location within five days of the event; and any actions taken in response to complaints.

## **Annex 4**

### **Plans**

As attached plan dated 03/01/2020



**T&M Leisure Reading Limited**

**Application for a Premises Licence**

**Applicant's papers for hearing 1<sup>st</sup>  
February 2024**

## **Contents**

1. Letter to Sub-Committee
2. About Palmer Park Festival Weekend
3. Music
4. Food & Drink
5. Stages and Production
6. Audience Profile
7. Letter to Objectors

Our Ref: LE/LON221/STO230/3  
Contact: Luke Elford

The Licensing Sub-Committee  
Reading Borough Council  
c/o Mr Peter Narancic  
Senior Licensing & Enforcement Officer

**By email only to peter.narancic@reading.gov.uk**

25 January 2024

Dear Councillors,

**T&M Leisure Reading Limited  
Application for a Premises Licence for Stories in the Park, Palmer Park**

My name is Luke Elford. I am the Licensing Solicitor representing T&M Leisure Reading Limited ("the Applicant") in relation to its application for a premises licence ("the Application") that comes before you for determination at a Licensing Sub-Committee Hearing on the 1<sup>st</sup> of February 2024.

I thought it would be helpful, in advance of that hearing, to write and give some context to the Application, as well as to address some of the concerns that have been raised in relation to the Application. I hope that you find this letter useful, and I look forward to addressing you in person in a week or so.

**The Applicant**

The Applicant is T&M Leisure Reading Limited, but I expect that you would wish to know who the controlling mind is behind the company.

The Applicant is owned and operated by Toby Mullins, with whom you may be familiar. Mr Mullins has been a fixture within the hospitality industry in Reading (and elsewhere) for a great many years.

Indeed, he is the brains behind the existing Stories in the Park festival that already takes place in Palmer Park each year, albeit at a lesser capacity. I will come onto this in due course because it is the crux of the Application.

To give you a flavour of Mr Mullins' expertise when it comes to the hosting of events I draw your attention to just some of his extensive achievements. Mr Mullins has:

- Worked with Thames Valley Police since 2011 on strategy and planning for the "freshers" period for Reading University.

**Partners:**

Tim Shield (569713)  
Michelle Hazlewood (569714)  
Jon Wallsgrove  
Christopher Grunert  
Patrick Robson  
Luke Elford  
Jonathan Pupius

**Practice Manager:**

**Page 93**

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[www.john-gaunt.co.uk](http://www.john-gaunt.co.uk)

**John Gaunt & Partners**  
Omega Court  
372 - 374 Cemetery Road  
Sheffield  
S11 8FT

- Served as the Vice-Chair of Reading Pubwatch from 2017 to 2021.
- Worked with Reading Borough Council to help the town achieve Purple Flag Status.
- Launched the Good Night Out campaign in 2021 for Reading's venues and promoters.
- Operated three successful venues in Reading Town Centre.
- Been central to the planning and delivery of spectacular events for Reading Borough Council including Her Majesty The Queen's Platinum Jubilee, and more recently, His Majesty The King's Coronation.

I submit, on Mr Mullin's behalf, that he is precisely the kind of Applicant that can be trusted to deliver safe, successful events, that promote the Licensing Objectives.

### **The Application**

The Application you are asked to determine is for a new premises licence for Stories in the Park, which, if you are kind enough to grant it, will be used from 2024 onwards.

Stories in the Park is already a licensed event and has operated successfully within Palmer Park since 2019.

That premises licence was granted with a stringent set of conditions to promote the Licensing Objectives and the event has operated in-line with those conditions. Those conditions (modified slightly in agreement with the Responsible Authorities) will continue to apply if you are kind enough to grant this Application.

There are two differences between the existing premises licence and that which you are asked to grant:

1. An increase to the capacity of the event from 4999 to 9999; and
2. A small increase to the hours of operation on the Sunday of the event weekend.

### **Increase to Capacity**

As highlighted above, Stories in the Park has operated successfully for several years.

The existing festival site could accommodate more attendees and in fact, such is the trust placed in the Applicant by Reading's Events Team, the Applicant has been awarded a larger footprint as part of a 5-year contract moving forward.

The new footprint can comfortably accommodate the increased capacity and all of the measures the Applicant takes to ensure the safety and well-being of its customers have been enhanced also. There will be more availability of drinking water, more security, more stewards, more food etc.

Crucially, what there will not be is increased noise. Noise management is tightly controlled by condition, and it is of significance that your expert Environmental Health Officers have assessed this application and do not object to it.

### **Sunday Hours**

Historically, the Sunday event day has finished earlier than Thursday, Friday, or Saturday. The Applicant has found, in feedback from its customers, that there is significant appetite for a later finish time on a Sunday.

The Applicant has factored that into its programming this year and has secured the appearance of artists such as Blue, Boyzlife (a supergroup comprising Boyzone and Westlife), and Scouting for Girls. The Applicant anticipates great interest in these acts and asks for an increase to hours accordingly.

### **Surrender**

If the Applicant is granted an acceptable licence, it will surrender the existing licence it holds for Stories in the Park. It is not the Applicant's intention to hold multiple licences for this event, or to hoard those licences so be able to put on additional events. I trust this is useful.

### **Concerns**

The concerns expressed in the objections received from the Interested Parties, I suggest, are the types of concerns that are expressed about events up and down the country. There is nothing specific in them to this event. Some of the concerns addressed, for example traffic, parking, and the purposes of parks generally, are not relevant to the Licensing Act 2003 and you will forgive me if I do not address them on that basis.

One of the concerns is that there will be an increase in event days taking place in Palmer Park. This concern is misplaced. I have asked the question of Reading's Events Team who have confirmed that there will be fewer event days in Palmer Park in 2024 than there were in 2023.

Another concern is noise from the event. As explained above, noise from the event is tightly controlled and historically, there have been few complaints (single digits). Advising, as I do, events up and down the country, it is unusual for an event to receive so few complaints and it is testament to the work of Mr Mullins and his acousticians (F1 Acoustics) in the work that they do to keep noise disruption to a minimum.

In terms of concerns about antisocial behaviour away from the event itself, my client quite understands these. With the increase in capacity, my client will be providing additional security and stewarding commensurate with the size of the event and ticket sales. If specific issues are experienced on event days (and are within my client's remit to deal with) we encourage that these are reported to the event hotline. It is notable that there is no objection to the application from the Police, which one would expect if crime and disorder were an issue at these events.

### **Summary**

This is a good application from a hugely experienced operator. It is made with the future of this event and my client's commercial partnership with Reading Borough Council in mind. My client has demonstrated, several times over, that it can deliver a safe, successful, event under the existing licence. On their behalf I ask that you grant this application as it stands before you.

With my best wishes.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L Elford', with a large loop at the end.

**Luke Elford**  
**Partner**  
**John Gaunt & Partners Licensing Solicitors**



**Palmer Park Festival Weekend is a series of events that take place at the same festival site based in Palmer Park every single June. We host 4 different events reaching over 30,000 people from Reading, Berkshire & the surrounding areas. It has become a statement weekend with Reading & locals & has grown in popularity & quality every single year since 2019.**



# Palmer Park Festival Weekend is Split Into 4 Different Days

1

## FIGHT NIGHT

Our student boxing event that sells out to 2,500 attendees each year. Students across the university battle it out over x3 2 minute rounds of boxing. They have endured a rigorous 12 week training programme prior to the big day.

\*\*\*\*\*  
**FIGHT  
NIGHT**  
\*\*\*\*\*

2

## LIVE ORCHESTRAL PERFORMANCE

A Friday night live performance. An Urban Soul & Ibiza Orchestra seamlessly integrates the two worlds of classical and house music. They have worked for over 25 years alongside many dance music greats, including Nightmares On Wax, Groove Armada, Ultra Naté, Octave One, Full Intention, Soul II Soul, Robert Miles, Sonique and Spiller.

**LIVE ORCHESTRAL  
PERFORMANCE**

3

## STORIES IN THE PARK

Our independent festival based on community, inclusivity & a passion for live dance music. Founded in 2019 with a capacity of 3,000 it has grown exponentially as a brand to now 10,000 people on the Saturday of the festival weekend. We are known for the highest quality production, artist talent & meticulous planning & delivery.

**STORIES  
IN THE  
PARK**

4

## LIVE CONCERT

Our older generation focused event where we host world renowned artists & musical groups. This year we host the global superstars Blue, Boyzlife & Scouting For Girls with 8,000 people in attendance. An event perfect for all of the family.

**LEGACY LIVE  
EVENTS**

PARTNERSHIP DECK 2024

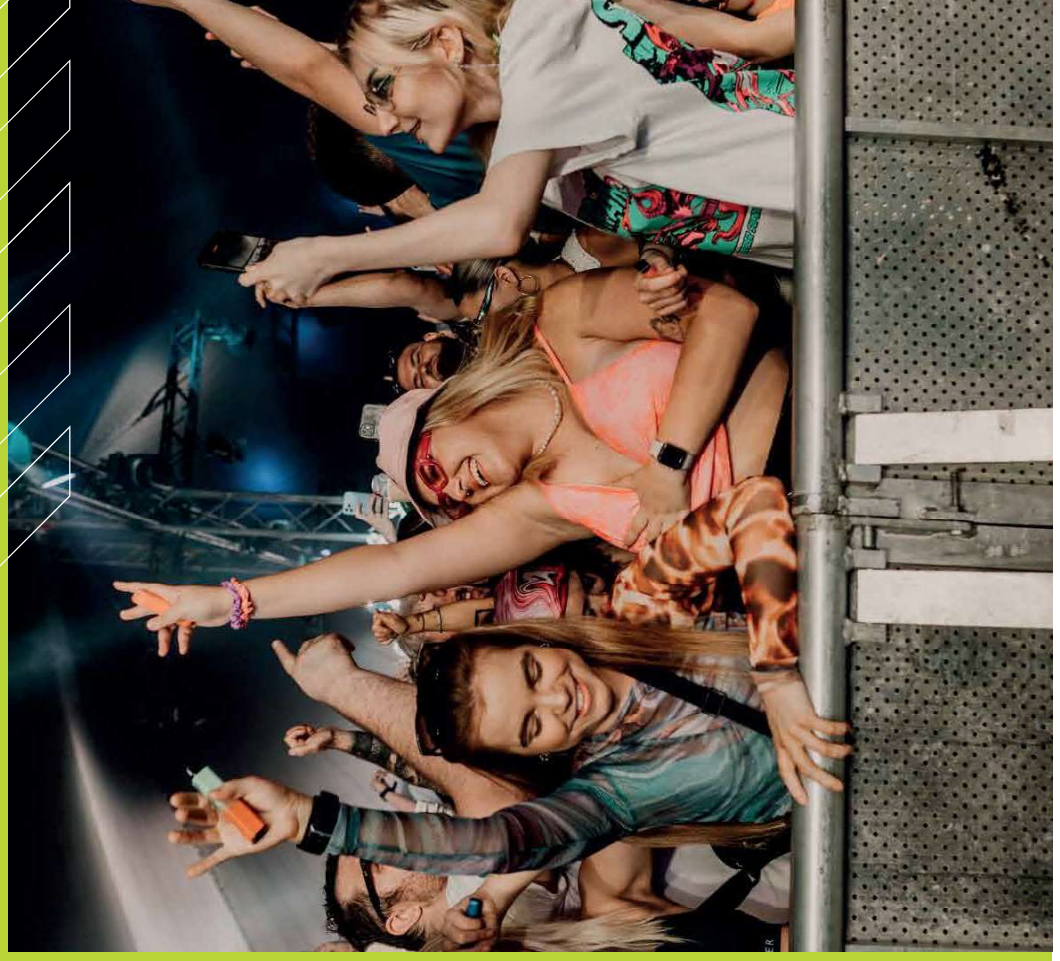
PARTNERSHIP DECK 2024

# MUSIC

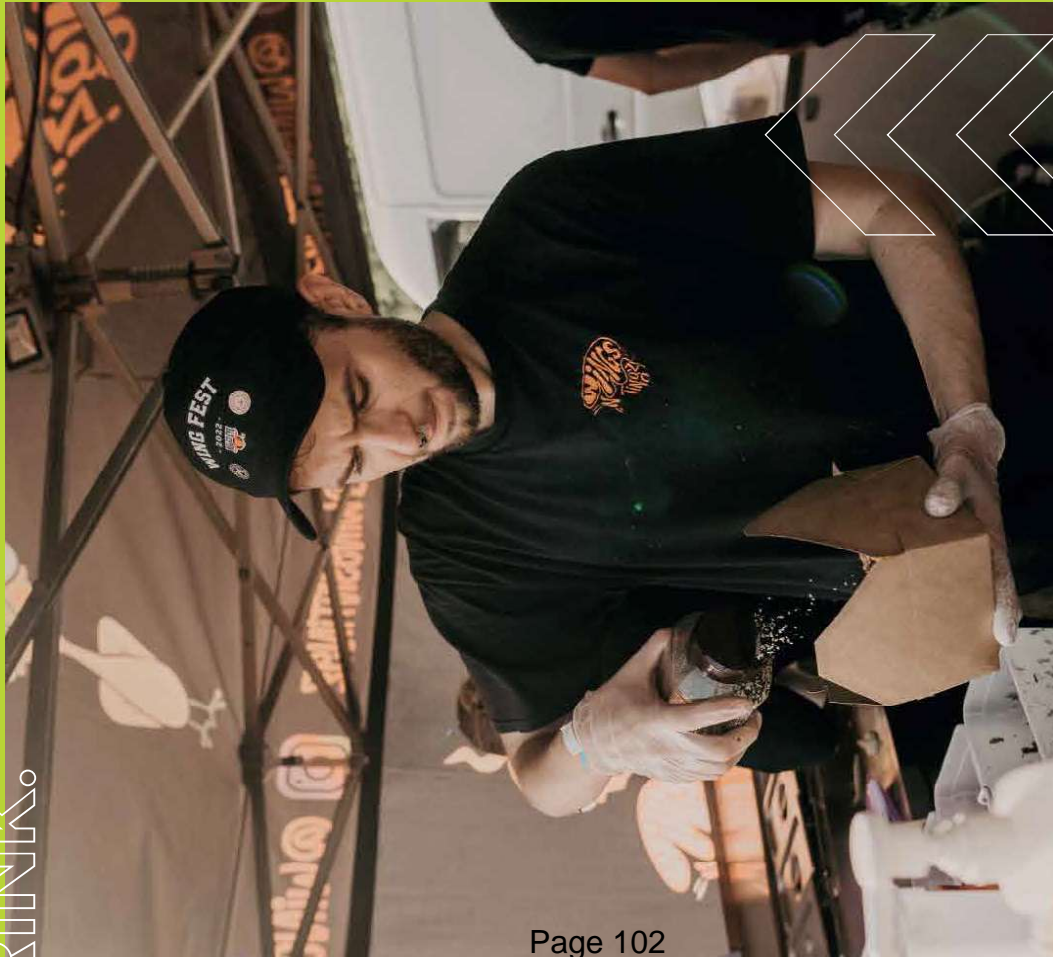
Our narrative is focused towards a celebration of different musical genres on each day. The Thursday Fight Night is focused on commercial crowd pleasers whilst our Friday showcases a live classical musical performance that is truly inspiring & exhilarating

Our Saturday event Stories In The Park has played host to the biggest names in the music industry; Chase & Status, Shy FX, Andy C, Sub Focus, Nathan Dawe, Flava D + More. It also strives to promote young emerging talents that are pathing their way in such a competitive industry. We provide a platform for them to showcase their talents. The Sunday focus on world renowned groups & DJ performances that the whole family will know & enjoy (Wait until you hear this year's headline performance).

As a weekend we are not focused just on DJ's or just on one genre of music. We want to celebrate the variety & diversity that our music industry possesses. We have a truly jaw dropping line up of Headliners for this year's festival weekend. It is set to be our biggest weekend of events.



# FORNKS &



Palmer Park festival weekend has set the bar high with our desire to be more than just focused on music. We place great interest in partnering with a vast selection of food vendors all locally based. We partner with local & independent vendors in & around Reading. We encourage attendees to enjoy our wonderful food options so they have a well rounded experience at any of our events.

Our festival has reached an average spend per head of £60 including food & drink.

# STAGGIES & N PRODUCTION

PARTNERSHIP DECK 2024

PARTNERSHIP DECK 2024



Customers arrive at our Festival site which reveals a large open green space with 3 stages of music & culture. We have a number of seating areas for people to relax in the park & take a rest from all the excitement.

Impressive stage design has always been paramount to our vision. We want people to leave the festival not only wanting to come back next year but we want them to spread the word & tell stories to friends about the wonderful experiences they have had with us. Each stage is focused towards a different genre of music, we design them to reach maximum intimacy & we use the very best production companies to make sure the technology is up to the highest possible standard. We're here to blow our customers away with state of the art sound & lighting.





# AUDIENCE PROFILE.



**90% Students • 10% Other**  
With most ages being between 18-25

**LIVE ORCHESTRAL  
PERFORMANCE**

**80% Between 21-45**  
with most ages being between 25-35



**50% Students • 50% Local Young People**  
With 95% being between 18-25



**Ages Range From 5 - 50**  
With all of the family welcome



## **T&M Leisure Reading Limited**

**18 January 2024**

Dear Interested Party,

### **Re: Stories in the Park – Application for a Premises Licence**

I write in relation to your representation raising concerns over our application for a new premises licence for Stories in the Park, a music festival which takes place in Palmer Park.

Firstly, I would like to thank you for taking the time to comment on the application and for articulating your concerns. This is useful feedback for me and my team and I hope that within this letter I can alleviate your concerns and reassure you how we intend to operate the event and our ethos as the management team.

As you will be aware, this festival has been running successfully since 2019. We pride ourselves on being a niche music festival known for its intimacy, artists, production and relaxed atmosphere and we are proud of how the festival attracts such a diverse mix of music and people.

We acknowledge the unique location of where we host our festival in the wonderful Palmer Park and note that one of the concerns raised within your representations is the need to preserve the area. We would like to reassure you that we are committed to reducing our environmental impact and we are constantly striving to become more sustainable to protect the natural environment of the park. We are working collaboratively with the council to achieve this and have introduced various policies such as no single use plastics, 75% of our food and drink offerings being locally sourced, and as much waste as possible from the site will be converted into fuel rather than landfill.

The application we have made does not seek to increase the hours or licensable activities and is limited to the capacity of the event. In terms of the number of events that take place in Palmer Park, that is not something that we (as a business) can control. Usage of Palmer Park is managed by the Council's Events Team and they determine how many events can take place there.

The current premises licence for this event is bound by numerous strict conditions that we must adhere to when the event is in operation and these will also apply to the new application. As previously mentioned, it is not our intention to remove or amend these conditions and we have included these as part of this new licence application. I attach a copy of the conditions as you may not have seen these.

I acknowledge that you have raised concerns over the issues of drugs and we would like to draw your attention to condition 15 which states:

*The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage, and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:*

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

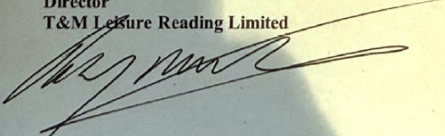
This search policy must be submitted and approved by Thames Valley Police. In addition, the festival will always have multiple SIA registered security on site as well as stewards monitoring the area. We encourage anyone who witnesses the taking of illegal substances to report the incident to the police, as we too, do not condone this type of behaviour.

I appreciate that this event will have some impact on the local area, but it is our intention that this be a positive impact by supporting local suppliers and businesses and we hope that this letter offers some reassurance in how we intend to operate and manage this much-loved festival.

I hope that this letter has been useful in terms of explaining our approach and why this application is being made. If you now feel able to withdraw your objection to our application, I would be grateful if you would confirm that in writing to the Licensing Officer.

With my best wishes.

Yours faithfully,



Toby Mullins  
Director  
T&M Leisure Reading Limited

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